

NOTICE OF LA MARQUE  
CEMETERY BOARD MEETING  
BY TELEPHONE CONFERENCE

In accordance with order of the Office of the Governor issued March 16, 2020, the Cemetery Board of the City of La Marque will conduct a Special meeting scheduled for January 7, 2021 at 6:00 PM by telephone and video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19. This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

THERE WILL BE NO PUBLIC ACCESS TO CITY HALL DURING THE MEETING.

The public will be permitted to offer public comments telephonically as provided below and as permitted by the Chairperson during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:  
1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

**Meeting ID: 928 8738 5489**

Press \*6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/92887385489>

Once you are on the website, you may need to enter the following:  
Meeting ID: 92887385489

If you require accommodation to participate in this meeting, contact Venisha Henderson at 409-938-9282 or [v.henderson@cityoflamarque.org](mailto:v.henderson@cityoflamarque.org) at least 48 hours prior to the meeting start time.



1111 Bayou Road  
La Marque, Texas  
409-938-9202

*Chairperson Bim Crowder  
Kurt Koopmann- Board member*

*Ellen Hanley- Board member  
Rosalind Meeks Crockett- Board member  
Alanah Brown - Board Member*

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**CITY OF LA MARQUE  
CEMETERY BOARD  
REGULAR MEETING  
AGENDA  
January 7, 2021**

Notice is hereby given that the City of La Marque Cemetery Board will conduct a Regular Meeting on Thursday, January 7, 2021 at 6:00 p.m. VIA Teleconference, for considering the following agenda:

- (1) CALL MEETING TO ORDER
- (2) ROLL CALL
- (3) MONTHLY FINANCIAL REPORT
  - a. November 2021
- (4) APPROVAL/DISAPPROVAL OF ABSENCES
- (5) MINUTES
  - a. Minutes of Cemetery Board of December 3, 2020.
- (6) CITIZENS PARTICIPATION  
Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (7) OLD BUSINESS
  - a. Discussion/possible action - Landscaping at La Marque Cemetery
  - b. Discussion/possible action- Wreaths Across America
- (8) NEW BUSINESS
  - a. Discussion/possible action - To schedule next Cemetery Board meeting

**(9) CHAIRMAN'S REPORT**

**(10) REQUESTS AND ANOUNCEMENTS**

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

**(11) ADJOURNMENT**

**CERTIFICATION:**

I hereby certify that the above notice was posted on the outside the Council Chambers located at 1109-B Bayou Road, La Marque, Texas, on or before January 4, 2021, before 5:30 p.m.

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Robin Eldridge, TRMC  
City Clerk



This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9259, or Fax (409) 935-0401, or e-mail [cityclerk@cityoflamarque.org](mailto:cityclerk@cityoflamarque.org) for further information.



# City of La Marque

Balance Sheet

CEMETERY FUND

November 30, 2020

## Assets

<b>Current Assets:</b>	Fiscal Year 2021
Cash	(13,704.56)
Investments	2,179.33
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
<b>Total Current Assets</b>	<b>(11,525.23)</b>

**Total Assets** (11,525.23)

## Liabilities and Fund Balance

<b>Current Liabilities:</b>	Fiscal Year 2021
Accounts Payable	-
Other	-
<b>Total Current Liabilities</b>	<b>-</b>

<b>Fund Balance:</b>	Fiscal Year 2021
Available Fund Balance	(10,475.74)
Current Year Revenue/Expenses	(1,049.49)
<b>Total Fund Balance</b>	<b>(11,525.23)</b>

**Total Liabilities and Fund Balance** (11,525.23)



# City of La Marque

## Cemetery Fund-November 2020

Accounts	Descriptions	Budget 2020-2021	Current Month	Current Year to Date Actuals	Budget Balance
<b>Revenues</b>					
89-3605-00-00	Interest on Investments	50.00	0.00	0.51	49.49
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	16,600.00	0.00	0.00	16,600.00
	<b>Total Revenues</b>	<b>16,650.00</b>	<b>0.00</b>	<b>0.51</b>	<b>16,649.49</b>
<b>Expenditures</b>					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	16,600.00	1,050.00	1,050.00	15,550.00
89-4050-00-00	Cemetery Survey	0.00	0.00	0.00	0.00
	<b>Total Expenditures</b>	<b>16,600.00</b>	<b>1,050.00</b>	<b>1,050.00</b>	<b>15,550.00</b>
<b>Revenues over (under) Expenditures</b>		50.00	(1,050.00)	(1,049.49)	1,099.49



1111 Bayou  
La Marque, Texas 77568  
409.938.9202

CITY OF LA MARQUE  
CEMETERY BOARD  
REGULAR MEETING  
MINUTES  
Of  
December 3, 2020

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, December 3, 2020, beginning at 6:00 p.m. VIA Teleconference with the following members present:

- (1) **CALL MEETING TO ORDER:**  
Board Member Hanley called meeting to order at 6:00 p.m.
- (2) **ROLL CALL:**  

<b>PRESENT:</b>	<b>ABSENT:</b>
Chairperson Crowder	
Board Member Koopmann	
Board Member Hanley	
Board Member Crockett	
Board Member Brown	
- STAFF:**  
Amanda Hobby- Interim Public Works Assistant Director  
Venisha Henderson- Public Works Administrative Assistant
- (3) **MONTHLY FINANCIAL REPORT**  
Board Member Koopmann made a motion to approve the September and October 2020 Financial Report. Board Member Brown seconded. **MOTION PASSED UNANIMOUSLY.**
- (4) **APPROVAL/DISAPPROVAL OF ABSENCES**  
No absences
- (5) **MINUTES**  
Board Member Koopmann made a motion to approve the November 5, 2020 minutes. Board Member Brown seconded. **MOTION PASSED UNANIMOUSLY.**
- (6) **CITIZEN'S PARTICIPATION**  
None.
- (7) **OLD BUSINESS**
  - a. Discussion/possible action - Landscaping at La Marque Cemetery  
No discussion, or planned events due to COVID-19.



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- b. Discussion/possible action- Cemetery Board to make a recommendation to Council on how to address the responsibility on a gravesite that has erosion, at the Cemetery.

It was the consensus of the Board to table this discussion until the City Manager is able to attend the meeting.

- c. Discussion/possible action- Wreaths Across America

Board Member Koopmann spoke with Colleen about not posting anything in the La Marque Newsletter so that way the event is kept small due to Covid-19. Board Member Crockett asked if Board Member Koopmann spoke to the Headquarters for Wreaths Across America and Mr. Koopmann confirmed yes and the wreaths will be arriving to the Public Works office later in the week. Board Member Koopmann made a suggestion that beginning next year getting a homegrown business to get wreaths from, that way someone local can be able to honor the veterans instead of using a business out of Maine. Board Members liked the suggestion and agreed to continue this discussion at a later date. Board member Crockett asked if the City would have to have a release form to be signed by the public in case someone was to contract COVID-19 while attending the event? Board Members did not think we need to do so and Board Member Brown stated the other City events did not have to sign a release form and as long as there is a Covid-19 plan for that day everything should be ok. Ms. Hobby will get masks from the Fire Department to have out to distribute at the event. Board Member Brown will bring the sanitizer. Board Member Koopmann says if no one can find a minister to speak then he would. Public Works will replace the flag at the Cemetery before the event.

**(8) NEW BUSINESS**

- a. Discussion/possible action- To schedule next Cemetery Board meeting.

It was the consensus of the Board Members to hold the next Cemetery Board meeting on Thursday, January 7, 2021.

**(9) CHAIRMAN'S REPORT**

None.

**(10) REQUESTS AND ANNOUNCEMENTS**

None

**(11) ADJOURNMENT**

The meeting was adjourned by Chairperson Bim Crowder at 6:37 p.m.

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Bim Crowder, Cemetery Board Chairman