

NOTICE OF LA MARQUE
CEMETERY BOARD MEETING
BY TELEPHONE CONFERENCE

In accordance with order of the Office of the Governor issued March 16, 2020, the Cemetery Board of the City of La Marque will conduct a Regular meeting scheduled for March 4, 2021 at 6:00 PM by telephone and video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19. This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

THERE WILL BE NO PUBLIC ACCESS TO CITY HALL DURING THE MEETING.

The public will be permitted to offer public comments telephonically as provided below and as permitted by the Chairperson during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:
1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

Meeting ID: 928 8738 5489

Press *6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/92887385489>

Once you are on the website, you may need to enter the following:
Meeting ID: 92887385489

If you require accommodation to participate in this meeting, contact Venisha Henderson at 409-938-9282 or v.henderson@cityoflamarque.org at least 48 hours prior to the meeting start time.



1111 Bayou Road
La Marque, Texas
409-938-9202

*Chairperson Bim Crowder
Kurt Koopmann- Board member*

*Ellen Hanley- Board member
Rosalind Meeks Crockett- Board member
Alanah Brown - Board Member*

**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
AGENDA
March 4, 2021**

Notice is hereby given that the City of La Marque Cemetery Board will conduct a Regular Meeting on Thursday, March 4, 2021 at 6:00 p.m. VIA Teleconference, for considering the following agenda:

- (1) CALL MEETING TO ORDER
- (2) ROLL CALL
- (3) MONTHLY FINANCIAL REPORT
 - a. December 2020
 - b. January 2021
 - c. Summary Page
- (4) APPROVAL/DISAPPROVAL OF ABSENCES
- (5) MINUTES
 - a. Minutes of Cemetery Board of February 4, 2021.
- (6) CITIZENS PARTICIPATION
Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (7) OLD BUSINESS
 - a. Discussion/possible action - Landscaping at La Marque Cemetery.
 - b. Discussion/possible action - Wreaths Across America 2021
- (8) NEW BUSINESS
 - a. Discussion/possible action - To schedule next Cemetery Board meeting

(9) CHAIRMAN'S REPORT

(10) REQUESTS AND ANNOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(11) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice was posted on the outside the Council Chambers located at 1109-B Bayou Road, La Marque, Texas, on or February 26, 2021 before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk



City of La Marque

Balance Sheet

CEMETERY FUND

December 31, 2020

Assets

Current Assets:	Fiscal Year 2021
Cash	(25,284.56)
Investments	2,179.33
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	(23,105.23)

Total Assets (23,105.23)

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2021
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2021
Available Fund Balance	(19,843.24)
Current Year Revenue/Expenses	(3,261.99)
Total Fund Balance	(23,105.23)

Total Liabilities and Fund Balance (23,105.23)



City of La Marque

Balance Sheet

CEMETERY FUND

January 31, 2021

Assets

Current Assets:	Fiscal Year 2021
Cash	(25,634.56)
Investments	2,179.33
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	(23,455.23)

Total Assets (23,455.23)

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2021
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2021
Available Fund Balance	(19,843.24)
Current Year Revenue/Expenses	(3,611.99)
Total Fund Balance	(23,455.23)

Total Liabilities and Fund Balance (23,455.23)

User: vhderson2

Account Summary Inquiry gldsumi



Account CEMETERY BOARD EXPENDITURES

Fund CEMETERY FUND

Adopted Budget \$16,600.00

Beg Balance \$0.00

Revised Budget \$16,600.00

Account Number 8940490000

Fiscal Year 2021 Display Requisition Amount No

Display Purchase Amount No

Month	Amended Budget	Actual Amount	Encumbrance	Budget Balance	Period Balance
OCT	16,600.00	0.00	0.00	16,600.00	0.00
NOV	0.00	1,050.00	0.00	15,550.00	1,050.00
DEC	0.00	700.00	0.00	14,850.00	1,750.00
JAN	0.00	350.00	0.00	14,500.00	2,100.00
FEB	0.00	0.00	350.00	14,150.00	2,100.00
MAR	0.00	0.00	0.00	14,150.00	2,100.00
APR	0.00	0.00	0.00	14,150.00	2,100.00
MAY	0.00	0.00	0.00	14,150.00	2,100.00
JUN	0.00	0.00	0.00	14,150.00	2,100.00
JUL	0.00	0.00	0.00	14,150.00	2,100.00
AUG	0.00	0.00	0.00	14,150.00	2,100.00
SEP	0.00	0.00	0.00	14,150.00	2,100.00
Totals	\$16,600.00	\$2,100.00	\$350.00	\$14,150.00	



1111 Bayou
La Marque, Texas 77568
409.938.9202

**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
MINUTES
Of
February 4, 2021**

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, February 4, 2021, beginning at 6:00 p.m. VIA Teleconference with the following members present:

(1) CALL MEETING TO ORDER:

Board Member Hanley called meeting to order at 6:13 p.m.

(2) ROLL CALL:

PRESENT:

Chairperson Crowder
Board Member Hanley
Board Member Crockett
Board Member Brown

ABSENT:

Board Member Koopmann

STAFF:

Amanda Hobby- Interim Public Works Assistant Director

(3) MONTHLY FINANCIAL REPORT

December 2020.

Chairperson Crowder inquired on the mowing fees for the Cemetery. Ms. Hobby will get with Charlene on this. This financial report is in the negative and not sure why. Board Member Hanley stated she believes the left over funds from last fiscal year was not moved over to this fiscal year. Ms. Hobby looked up the financials during the meeting and stated there was 14,500.00 dollars in the fund and will look into this further with finance before the next meeting. Tabled until next meeting. **MOTION PASSED UNANIMOUSLY.**

(4) APPROVAL/DISAPPROVAL OF ABSENCES

It was the consensus of the Board Members to approve Board Member Koopmann's absence.

(5) MINUTES

January 7, 2021.

Board Member Hanley made a motion to approve the minutes for January 7, 2021 meeting. Board Member Brown seconded. **MOTION PASSED UNANIMOUSLY.**

(6) CITIZEN'S PARTICIPATION



1111 Bayou
La Marque, Texas 77568
409.938.9202

None.

(7) OLD BUSINESS

- a. Discussion/possible action - Landscaping at La Marque Cemetery
Board member Brown will get prices and check with local nurseries on flowers for the landscaping. Ms. Brown stated she does not mind helping with this project to save money. Board Member asked what is in the budget for landscaping and did the board receive any of the Hotel/Motel tax funds? Ms. Hobby will get with Charlene for the mowing fees and check with Finance on the Hotel/Motel tax. Chairperson Bim will call the City Manager on the maintaining of the graves. Board Member Brown made a motion to start setting aside 1,000.00 dollars in the Cemetery Fund for landscaping. Board Member Hanley seconded. **MOTION PASSED UNANIMOUSLY.**

(8) NEW BUSINESS

- a. Discussion/possible action- Wreaths Across America 2021.
Board Member Brown stated this discussion began with Board Member Koopmann, and he is absent. Chairperson Crowder stated we still have time to discuss, its still early in the year.
- b. Discussion/possible action- To schedule next Cemetery Board meeting.
It was the consensus of the Board Members to hold the next Cemetery Board meeting on Thursday, March 4, 2021.

(9) CHAIRMAN'S REPORT

None

(10) REQUESTS AND ANNOUNCEMENTS

None

(11) ADJOURNMENT

The meeting was adjourned by Chairperson Bim Crowder at 6:55 p.m.

Bim Crowder, Cemetery Board Chairman