

NOTICE OF LA MARQUE  
CEMETERY BOARD MEETING  
BY TELEPHONE CONFERENCE

In accordance with order of the Office of the Governor issued March 16, 2020, the Cemetery Board of the City of La Marque will conduct a Regular meeting scheduled for June 3, 2021 at 6:00 PM by telephone and video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19. This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

THERE WILL BE NO PUBLIC ACCESS TO CITY HALL DURING THE MEETING.

The public will be permitted to offer public comments telephonically as provided below and as permitted by the Chairperson during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:  
1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

**Meeting ID: 928 8738 5489**

Press \*6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/92887385489>

Once you are on the website, you may need to enter the following:  
Meeting ID: 92887385489

If you require accommodation to participate in this meeting, contact Venisha Henderson at 409-938-9282 or [v.henderson@cityoflamarque.org](mailto:v.henderson@cityoflamarque.org) at least 48 hours prior to the meeting start time.



1111 Bayou Road  
La Marque, Texas  
409-938-9202

*Chairperson Bim Crowder  
Kurt Koopmann- Board Member*

*Ellen Hanley - Board Member  
Rosalind Meeks Crockett - Board Member  
Alanah Brown - Board Member*

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**CITY OF LA MARQUE  
CEMETERY BOARD  
REGULAR MEETING  
AGENDA  
June 3, 2021**

Notice is hereby given that the City of La Marque Cemetery Board will conduct a Regular Meeting on Thursday, June 3, 2021 at 6:00 p.m. VIA Teleconference, for considering the following agenda:

- (1) CALL MEETING TO ORDER
  - (2) ROLL CALL
  - (3) MONTHLY FINANCIAL REPORT
    - a. March 2021
  - (4) APPROVAL/DISAPPROVAL OF ABSENCES
  - (5) MINUTES
    - a. Minutes of Cemetery Board of April 1, 2021
  - (6) CITIZENS PARTICIPATION  
Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (7) OLD BUSINESS
    - a. Discussion/possible action regarding landscaping at La Marque Cemetery
    - b. Discussion/possible action regarding Wreaths Across America 2021
  - (8) NEW BUSINESS
    - a. Discussion/possible action regarding the 2021-2022 Cemetery Board Budget
    - b. Discussion/possible action regarding schedule for next Cemetery Board meeting

**(9) CHAIRMAN'S REPORT**

**(10) REQUESTS AND ANOUNCEMENTS**

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

**(11) ADJOURNMENT**

**CERTIFICATION:**

I hereby certify that the above notice was posted on the outside the Council Chambers located at 1109-B Bayou Road, La Marque, Texas, on or before May 28, 2021 before 5:30 p.m.

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Robin Eldridge, TRMC  
City Clerk



# City of La Marque

## Balance Sheet

### CEMETERY FUND

March 31, 2021

#### Assets

<b>Current Assets:</b>	<b>Fiscal Year 2021</b>
Cash	21,651.69
Investments	2,181.16
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
<b>Total Current Assets</b>	<b>23,832.85</b>

**Total Assets** **23,832.85**

#### Liabilities and Fund Balance

<b>Current Liabilities:</b>	<b>Fiscal Year 2021</b>
Accounts Payable	-
Other	-
<b>Total Current Liabilities</b>	<b>-</b>

<b>Fund Balance:</b>	<b>Fiscal Year 2021</b>
Available Fund Balance	40,843.01
Current Year Revenue/Expenses	(17,010.16)
<b>Total Fund Balance</b>	<b>23,832.85</b>

**Total Liabilities and Fund Balance** **23,832.85**



# City of La Marque

## Cemetery Fund-March 2021

Accounts	Descriptions	Budget 2020-2021	Current Month	Current Year to Date Actuals	Budget Balance
<b>Revenues</b>					
89-3605-00-00	Interest on Investments	50.00	0.00	2.34	47.66
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	16,600.00	0.00	0.00	16,600.00
	<b>Total Revenues</b>	<b>16,650.00</b>	<b>0.00</b>	<b>2.34</b>	<b>16,647.66</b>
<b>Expenditures</b>					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	16,600.00	700.00	3,150.00	13,450.00
89-4050-00-00	Cemetery Survey	0.00	0.00	13,862.50	(13,862.50)
	<b>Total Expenditures</b>	<b>16,600.00</b>	<b>700.00</b>	<b>17,012.50</b>	<b>(412.50)</b>
	<b>Revenues over (under) Expenditures</b>	<b>50.00</b>	<b>(700.00)</b>	<b>(17,010.16)</b>	<b>17,060.16</b>



1111 Bayou  
La Marque, Texas 77568  
409.938.9202

CITY OF LA MARQUE  
CEMETERY BOARD  
REGULAR MEETING  
MINUTES  
Of  
April 1, 2021

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, April 1, 2021, beginning at 6:00 p.m. VIA Teleconference with the following members present:

(1) CALL MEETING TO ORDER:

Chairperson Crowder called meeting to order at 6:00 p.m.

(2) ROLL CALL:

PRESENT:

Chairperson Crowder

Board Member Hanley

Board Member Koopmann

ABSENT:

Board Member Hanley

Board Member Crockett

STAFF:

Venisha Henderson- Public Works Administrative Assistant

(3) MONTHLY FINANCIAL REPORT

Board Member Koopmann made a motion to approve the financial report ending February 2021. Board Member Brown seconded. MOTION PASSED UNANIMOUSLY.

(4) APPROVAL/DISAPPROVAL OF ABSENCES

It was the consensus of the Board Members to approve the absence of Board Member Hanley, and Board Member Crockett for March 4, 2021 Meeting.

(5) MINUTES

Board Member Brown made a motion to approve the minutes for March 4, 2021 meeting. Board Member Koopmann seconded. MOTION PASSED UNANIMOUSLY.

(6) CITIZEN'S PARTICIPATION

None.

(7) OLD BUSINESS

a. Discussion/possible action - Landscaping at La Marque Cemetery

Board Member Brown stated that the company by the name of, "Yard Excellence," Quoted \$940.00 dollars for the landscaping work to be done at the Cemetery.

There is a suggestion made by the company to cut the trees that are overgrowing



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where the garden is going to go, because of the sun being blocked. With that being said, if the company cuts the trees and the flower bed the total of the quote would be \$1,040.00 dollars. Board Member Brown made a motion to approve the quote from Yard Excellence in the amount of \$1,040.00 for the flower bed and to cut the overgrown trees at the La Marque Cemetery. Board Member Koopmann seconded. MOTION PASSED UNANIMOUSLY.

b. Discussion/possible action - Wreaths Across America 2021

Board Member Koopmann suggested changing the name from Wreaths Across America since the City will not be purchasing the wreaths from the same company this year. Board Member Brown recommended the kids using floral wire to help with the decorations for the wreaths. Board Member Koopmann says they would have to reach out to a group that will help organize a day to bring the kids to decorate. Board Member Brown says to purchase décor and flags from Amazon and/or Oriental Trade. Board Members suggest changing up the ceremony speech and some other things for the ceremony. There was no formal action taken.

(8) NEW BUSINESS

a. Discussion/possible action- To schedule next Cemetery Board meeting.

It was the consensus of the Board Members to hold the next Cemetery Board meeting on Thursday, May 6, 2021.

(9) CHAIRMAN'S REPORT

None.

(10) REQUESTS AND ANNOUNCEMENTS

None

(11) ADJOURNMENT

The meeting was adjourned by Chairperson Bim Crowder at 6:28 p.m.

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Bim Crowder, Cemetery Board Chairman