

Cost and Price Analysis – Administrative Services

Entity: City of La Marque

Program: CDBG MIT-MOD

(CDBG MIT-MOD)

(Need to complete separate form for each program)

All procurements where the expected contract price will exceed \$50,000 must conduct a cost analysis. Complete this form for **each service** that you intend to award as a separate contract.

Price analysis is basically a price comparison. It is the evaluation of a proposed price (i.e., lump sum) without analyzing any of the separate cost elements of which it is composed. Compare the fees of the administrative firm's proposals received to ensure it is a fair and reasonable price for the services to be provided.

Scoring Summary and Cost Comparison

Firm	Service (Administration/Project Service Delivery, etc.)	Total Score	Proposed Cost
Grantworks	Grant Administration	415	\$197,860.00
KSBR	Grant Administration	311	\$291,585.00
Public Management	Grant Administration	430	\$199,000.00
Traylor & Assoc	Grant Administration	358	\$250,000.00

Do proposed costs align with cost estimated and/or with previous costs submitted by the vendor or for similar services received in the past?

Grant or Project	Proposed Amount	Actual Cost of Service
GLO - CDBG -MIT-MOD	ICE - \$333,240.00	\$199,000.00