

Engineer/Architect Rating Sheet

Grant Recipient _____

CDBG MIT-MOD

Name of Respondent _____

Evaluator's Name _____

Date of Rating _____

Rate the Respondent of the Request For Qualifications (RFQ) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent. Respondents proposing to offer specific services (**environmental or buyout only**) will be scored only on those services.

Experience -- Rate the respondent for experience in the following areas:

Comments

	Factor	Max.Pts.	Score
1.	Has previously designed _____ type of projects	20	
2.	Has worked on federally funded construction projects	15	
3.	Has worked on projects that were located in this general region. Note: Location for A/E (Architect/Engineer) may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 CFR 200.321(b)(3)	10	
4.	Extent of experience in project construction management	15	
Subtotal, Experience		60	

Work Performance

	Factor	Max.Pts.	Score
1.	Past projects completed on schedule	10	
2.	Manages projects within budgetary constraints	5	
3.	Work product is of high quality	10	
Subtotal, Performance		25	

Capacity to Perform

	Factor	Max.Pts.	Score
1.	Staff Level / Experience of Staff	5	
2.	Adequacy of Resources	5	
3.	Professional liability insurance is in force	5	
Subtotal, Capacity to Perform		15	

TOTAL SCORE

	Factor	Max.Pts.	Score
<input type="checkbox"/>	Experience	60	
<input type="checkbox"/>	Work Performance	25	
<input type="checkbox"/>	Capacity to Perform	15	
Total Score		100	