



## CITY COUNCIL AGENDA FORM

Meeting Date: October 25, 2022

Agenda item: \_\_\_\_\_

Prepared by: Rick Sailler

Reviewed by: \_\_\_\_\_

Department: Public Works

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**AGENDA ITEM DESCRIPTION:** Selection of Engineering Services Firm for GLO CDBG - MIT -MOD Grant Program - LJA Engineering, Houston, Texas



**ATTACHMENTS FOR REFERENCE:**

1. Resolution for obtaining Engineering Firm
2. Rating Summary - Engineering Services
3. SOQ Submittal - LJA Engineering

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**STAFF BRIEFING:**

- City Council approved Resolution R-2022-0057 on August 15, 2022
- Solitations were email and posted on September 29, 2022.
- Nine (9) SOQ submittals were received on October 12, 2022
- Rating Committee consisting of three (3) completed the evaluation rating process providing scoring summary (attached).
  - City Attorney has reviewed and approved.
  - Finance Director has reviewed and approved.
  - City Manager has reviewed and approved.

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**History -**

- August - Authorization to obtain Engineering Services
- September - Publication of Request for Qualifications (RFQ)
- October - Submittals received

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**TARGET IMPLEMENTATION -**

- November 1, 2022 - Contract signed

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**SIGNIFICANT ACTION DATES:**

- **January 9, 2023 - Applications due to GLO**
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### **STAFF'S RECOMMENDATION:**

- Motion to approve the Submittal for Engineering Services from LJA Engineering

**FISCAL IMPACT:** The Engineering Services fee is incorporated into the Grant Funding through GLO; therefore there is not a direct expense to the City.

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