



## CITY COUNCIL AGENDA FORM

Meeting Date: November 14, 2022      Agenda item: \_\_\_\_\_  
Prepared by: Rick Sailer                      Reviewed by: \_\_\_\_\_  
Department: Public Works

---

**AGENDA ITEM DESCRIPTION:** Authorize the development and preparation of the CDBG-MIT Regional Method of Distribution (MOD) application for Water Improvements within Area 6 & 7 (Census Tract 7262; Block Group 2) as notated in the 2016 Water Distribution Study; including preliminary engineering design required for the Project.

**ATTACHMENTS FOR REFERENCE:**

1. Area 6 Waterline Replacement Summary
2. Area 7 Waterline Replacement Summary
3. Area 6 Waterline Replacement Map
4. Area 7 Waterline Replacement Map
5. Resolution R-2022-0089 Grant Administration Services
6. Resolution R-2022 -0090 Engineering Services

---

**STAFF BRIEFING:**

- City Council approved Resolution R-2022-0089 on October 25, 2022
- City Council approved Resolution R-2022-0090 on October 25, 2022
- Staff recommendation to complete Area 7 2-inch Waterline Replacement as the primary project for the CDBG-MIT Grant proceeds.
- Area 7 Project is estimated at \$4.0M (*based on inflation from 2016 report estimate of \$2.8M*)
- Staff recommendation to complete Area 6 2-inch Waterline Replacement, if funding is available – to be included as Add-Alternate
- Engineering services for the project is estimated at \$400K - \$600K
- Engineering services include preliminary design including surveying and final design, bidding and construction phase services. (*Engineering Agreement has not been approved as of this date.*)
- Grant Administration Services will be provided by Project Management Inc. in the amount of \$195,000.00
  - City Manager has reviewed and approved.
  - Finance Director has reviewed and approved.
  - City Attorney has reviewed and approved.
  - City Engineer has reviewed and approved.



## CITY COUNCIL AGENDA FORM

---

### History -

- October 25, 2022 - City Council approve resolutions for Grant Administration Services and Engineering Services
  - November 7, 2022 - Public Meeting held to discuss Water Capital Improvement Plan and identify project for the CDBG- MIT Grant Award
- 

### TARGET IMPLEMENTATION -

- November 15, 2022 - Notice to Proceed for Project Management Inc. to begin drafting of Project Application and to begin Engineering Services by LJA Engineering
- 

### SIGNIFICANT ACTION DATES:

- **January 9, 2023 - Applications due to GLO**
- 

### ACTION:

---

### STAFF'S RECOMMENDATION:

Motion to approve the Notice to Proceed for CDBG-MIT Grant to Project Management Inc. and LJA Engineering to complete Grant Application for Area 7 2-inch Waterline Replacement and consideration to complete Area 6 2-inch Waterline Replacment if fundidng is available.

**FISCAL IMPACT: The current CDBG- MIT Grant Award does not require matching fund from the City.**

---