



## CITY COUNCIL AGENDA FORM

Meeting Date: January 23, 2023

Prepared by: R. Sailer

Department: Public Works

Agenda item: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

**AGENDA ITEM DESCRIPTION:** Discussion/possible action regarding Council approval of the Advertisement and Request for Proposal for Sanitary Sewer Improvements.

### ATTACHMENTS FOR REFERENCE

- Adverstiment and Invitation to Bid
- Authority to Use Grant Funds
- Project Performance Statement
- Project Manual
- Construction Contract
- Engineer's Construction Cost Estimate
- Bid Process Schedule

### STAFF BRIEFING:

- The Sanitary Sewer Improvement Project funded through U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Mitigation (MIT) Contract # 22-083-003-D208 is ready for Construction Phase.
- The City received Authorization to proceed on December 21, 2022
- The Project defined in the Project Performance Statement pertains to infrastructure improvements to 26,350 feet of sanitary sewer pipelines and rehabilitation of approximately 682 manholes.
- The Project Manual provides the Bid Submittal and specifics regarding the Project, including mandatory construction documents for Federally funded projects and Technical Specifications.
- The Bid Proposal includes Base Bid items, Supplemental Items, Extra Items, and Add-Alternate Items; allowing the City the option to accept the bid and delete some items to ensure the bid amount does not exceed the funding.
  - City Manager reviewed and approved.
  - Finance Director reviewed and approved.
  - City Attorney reviewed and approved.
  - City Engineer reviewed and approved.



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### HISTORY:

- Grant Administrator Contract with GrantWorks signed on July 13, 2020
- Engineering Agreement with Adico Consulting Engineers signed on August 24, 2020
- The Project Budget Justification was submitted to Texas General Land Office (GLO) on 9/25/2020
- The Funding was accepted on December 13, 2021 - Resolution R-2021-0032
- Environment Review Record was completed on October 26, 2022
- Request for Release of Funds was submitted on November 15, 2022
- Authority to Use Grant Funds was received on December 21, 2022

### SIGNIFICANT ACTION DATES:

ACTIVITY	End Date	Calendar Days
<b>Bid Phase:</b>		
City Council Authorization For Bidding	January 23, 2023	9
1 <sup>st</sup> Advertisement	February 8, 2023	7
2 <sup>nd</sup> Advertisement	February 15, 2023	12
Pre-Bid	February 27, 2023	32
Last Date For Questions	March 16, 2023	7
Last Date for Addendums	March 23, 2023	8
Bid Date – Receiving Sealed Proposals (2:00)	March 31, 2023	10
Recommendation to City Council	April 10, 2023	14
City Council Approval	April 24, 2023	

### ACTION:

**FISCAL IMPACT:** \$60,000 for the Construction Phase. Total Project cost funded through HUD - CDBG - MIT was \$7,493,145, including Construction, Engineering, Environmental, and Administration (City Share = \$75,000)

**STAFF'S RECOMMENDATION:** Motion to approve the Advertisement and Invitation to Bid for the Sanitary Sewer Improvement Project - CDBG FM519 Wateline.