



CITY COUNCIL AGENDA FORM

Meeting Date: January 23, 2023

Prepared by: R. Sailer

Department: Public Works

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Council approval of the Advertisement and Request for Proposal for Stormwater Improvement to the Westlawn Subdivision

X

ATTACHMENTS FOR REFERENCE

- Adverstiment and Invitation to Bid
- Authority to Use Grant Funds
- Project Performance Statement
- Project Manual
- Construction Contract
- Engineer's Construction Cost Estimate
- Bid Process Schedule

STAFF BRIEFING:

- The Westawn Stormwater Improvement Project funded through U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Disaster Recovery (DR) Contract # 20-065-105-C287 is ready for Construction Phase.
- The City received Authorization to proceed on January 5,2023
- The Project defined in the Project Performance Statement pertains to infrastructure improvements/construction of 7,617 feet of stormwater pipelines and replacement/new construction of 6 stormwater street inlets.
- The Project Manual provides the Bid Submittal and specifics regarding the Project, including mandatory construction documents for Federally funded projects and Technical Specifications.
- The Bid Proposal includes Base Bid items, Supplemental Items, Extra Items, and Add-Alternate Items; allowing the City the option to accept the bid and delete some items to ensure the bid amount does not exceed the funding.
 - City Manager reviewed and approved.
 - Finance Director reviewed and approved.
 - City Attorney reviewed and approved.
 - City Engineer reviewed and approved.



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HISTORY:

- The Application for funding was approved on August 19, 2019 Resolution R-2019-0022
- Grant Administrator Contract with Provision Resources signed on September 9, 2019
- Contract with GLO for funding was signed on April 8, 2020
- Engineering Agreement with Adico Consulting Engineers signed on April 10, 2020
- The Funding was accepted on August 9, 2021 - Resolution R-2021-0020
- Environment Review Record was completed on December 14, 2022
- Request for Release of Funds was submitted on December 15, 2022
- Authority to Use Grant Funds was received on January 5, 2023

SIGNIFICANT ACTION DATES:

ACTIVITY	End Date	Calendar Days
Bid Phase:		
City Council Authorization For Bidding	January 23, 2023	9
1 st Advertisement	February 1, 2023	7
2 nd Advertisement	February 8, 2023	12
Pre-Bid	February 20, 2023	21
Last Date For Questions	February 24, 2023	7
Last Date for Addendums	March 3, 2023	10
Bid Date – Receiving Sealed Proposals (2:00)	March 13, 2023	14
Recommendation to City Council	March 27, 2023	14
City Council Approval	April 10, 2023	

ACTION:

FISCAL IMPACT: \$60,000 for the Construction Phase. Total Project cost funded through HUD - CDBG -DR was \$1,447,527.00, including Construction, Engineering, Environmental, and Administration (City Share = \$0.00)

STAFF'S RECOMMENDATION: Motion to approve the Advertisement and Invitation to Bid for the Westlawn Stormwater Improvement Project.