



CITY COUNCIL AGENDA FORM

Meeting Date: March 13, 2023

Agenda item: _____

Prepared by: R. Sailler

Reviewed by: _____

Department: Public Works

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approving the submission of Texas Community Development Block Grant (TxCDBG) Application and adopting required Civil Rights policies pertaining to a Stormwater Capital Improvement Project - “Wisteria Storm Sewer Improvements”

ATTACHMENTS FOR REFERENCE

- Resolution - Application with Civil Rights policies
- Document explaining Civil Rights policies.
- Project Scope, estimated cost, and Area Map
- Summary of TxCDBG Program
- Public Meeting Minutes

STAFF BRIEFING:

- Council approved the process to proceed with the TxCDBG Program on October 25, 2022, authorizing staff to select Project Administrator and Engineering Firm to develop a Project for funding in the amount of \$500,000
- Council approved staff recommendations for Grant Administrator (GrantWorks) and Engineering Firm (LJA Engineering) on December 12, 2022
- The Application for submittal is ready for Council approval
- The Project was selected based on prior Preliminary Engineering completed for Capital Improvement Projects (CIP) within the Stormwater Division.
- Stormwater was selected based on the current major CIP being completed with Water and Wastewater Divisions.
 - City Manager reviewed and approved.
 - Finance Director reviewed and approved.
 - City Attorney reviewed and approved.
 - Grant Administrator reviewed and approved.

HISTORY:

- Approval to proceed with TDA TxCDBG Program and selection process for Grant Administrator and Engineering Services - October 25, 2022
- Resolution R2022-106 - Grant Administrator selection - December 12, 2022



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- Resolution R2022-107 - Engineering Services selection - December 12, 2022
- Public Meeting to discuss TxCDBG Program - December 19, 2022

SIGNIFICANT ACTION DATES:

ACTIVITY	Estimated Date
Resident Interviews for LMI status	March 2023
TxCDBG Application Submittal Deadline	April 3, 2023
Approval of Application	Fall 2023
Engineering Agreement for Design	Fall 2023
Construction Bid Opening	November 2023
Construction Bid Award	December 2023
Construction Start	March 2024
Construction Completion	May 2024
Project Acceptance	June 2024

FINANCIAL:

- | | |
|--|--|
| <input type="checkbox"/> Ordinance | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Special Presentation | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Finance Report | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Municode Codification | |
| <input checked="" type="checkbox"/> Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	Total = \$500,000 City = \$75,000
Acct. Name(s)	Stormwater Capital Project
Line Items #	
Other Funding	HUD - Texas Department of Agriculture

ACTION:

FISCAL IMPACT: \$75,000 for the City Share. Total Project cost is estimated at \$500,000 funded through Texas Department of Agriculture using U.S. Department of Housing and Urban Development (HUD) Grant Funds.

STAFF'S RECOMMENDATION: Motion to approve the Application for TxCDBG HUD Grant Funds for the Wisteria Storm Sewer Improvement Project in the amount of \$500,000