



## Request to Close Account

Residential: \_\_\_\_\_

Commercial: \_\_\_\_\_

Account Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Date of Disconnection: \_\_\_\_\_

### Forwarding Information:

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

*By signing below you are authorizing the City of La Marque to discontinue your utility service. Once your account is closed it can take up to 45 days for your final bill and deposit to be applied. If a credit balance remains a refund check will automatically be sent to the forwarding address you have provided.*

\_\_\_\_\_  
**Customer Signature**

\_\_\_\_\_  
**Date**

### Office Use Only

\_\_\_ Processed Final on Account

\_\_\_ Phone Verification (Customer Name \_\_\_\_\_ DL/SSN: \_\_\_\_\_)

\_\_\_ Sent WM service request to remove container (Commercial Only)

Date: \_\_\_\_\_

Initials: \_\_\_\_\_