

## Fiscal 2022-23 Annual Operating and Capital Plan Calendar of Events for Budget Preparation and Adoption

**May 23rd (week of) or May 31st**

Budget training-all directors

**June 1st-June 17th**

Departments input budgets into system

**June 20th-June 24th**

City Manager and Finance Director meet with each department director to discuss their budget in detail

**June 27th-July 4th**

**Finance Director reviews individual departmental budget**

**July 5th-July 10th**

**City Manager and Finance Director balance the budget**

**July 21st**

City Manager **Proposes** Budget (Special Council Meeting)

**July 21st**

**Budget filed with City Clerk**

**July 25, 26, and 28th**

**Council workshops (Proposed)**

**August 1st, August 2nd**

**Council workshop (Proposed)**

**July 25th-29th**

Certified Values for 2022 received from Appraisal District

**August 8th**

Announcement of Public Hearings (*August 15th and September 13th*)

**August 9th**

Publication of tax rates: newspapers, TV, website, etc.

**August 15th**

First Tax Public Hearing

**August 22nd**

Second Tax Public Hearing

**September 6th**

**First Budget Public Hearing**

**September 6th**

**Budget & Tax Adoption First Reading**

**September 13th**

**Budget Hearing & Adoption-Second and Final Reading;  
Ordinance Public Hearing (*Per Charter*)**

**September 13th**

**Tax Rate Hearing & Adoption Second & Final Reading;  
Ordinance Public Hearing (*Per Charter*)**

**October 1**

**Fiscal Year Begins**

Sources: *City Charter Article VI Section 6*

*Local Government Code 140.010*

*Local Government Code 102.0065*

*Tax Code Chapter 26*

*Senate Bill 1510 (2013)*

*Senate Bill 1760 (2015)*

*H.B. 1953 (2015)*

