



**CITY OF LA MARQUE
BUILDING STANDARDS COMMISSION
REGULAR MEETING MINUTES
February 11, 2020**

Regular Meeting Minutes of the City of La Marque Building Standards Commission held on Tuesday, February 11, 2020 beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairperson Deanie Barrett called the meeting to order at 6:00 p.m.

(2) ROLL CALL

PRESENT:

Chairperson Deanie Barrett
Commissioner Maggie Manuel
Commissioner Trina Phillips
Commissioner Billy Jefferson
Commissioner Diane Winston - Arrived
at 6:06 p.m.
Commissioner Kaleb Smith

ABSENT:

OTHER OFFICIALS/STAFF PRESENT:

Kathleen Van Stavern, Code Compliance Supervisor
Michael Phillips, Code Compliance Officer
Lakiesha Stinson, Code Compliance Officer in Training
Cecilia Fields, Code Compliance Officer in Training
Garrett Bryce, Revitalization Specialist

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Chairperson Deanie Barrett stated that Bart Jennings, a former member of the Commission, had passed away and to keep him and his family in prayers. The Commission dispensed with the invocation and pledge.

(4) APPROVAL OF MINUTES

Regular Meeting Minutes of January 14, 2020

Commissioner Maggie Manuel made a motion to approve the Regular Meeting Minutes of January 14, 2020. Commissioner Billy Jefferson seconded the meeting. **MOTION PASSED UNANIMOUSLY**

(5) CITIZEN'S PARTICIPATION



No citizens came to the podium to address the Commission.

(6) **OLD BUSINESS**

Discussion/possible action declaring the following properties to be Substandard Ordering Remedies provided by Texas Local Government Code, Chapter 54§ C., Quasi-Judicial Enforcement of Health and Safety Ordinance, through the City Ordinance Chapter 14, Section 280.

1. Address: 827 Cedar Drive, La Marque, Texas 77568

The property owner was not present. Chairperson Barrett asked if any other items had been turned in as requested. Code Compliance Supervisor Kathleen Van Stavern responded that nothing additional had been turned in other than the structural engineer's report. Commissioner Trina Phillips said she has passed by the house. Barrett said she had issue with the temporary pole serving electricity to the property. Commissioner Phillips made a motion to demolish the property. Commissioner Maggie Manuel seconded the motion. *Motion Approved Unanimously but later rescinded*

The Commission returned to the item later in the meeting. Sandra Ugarte of 827 Cedar, addressed the Commission. Barrett asked for a scope of work and timeline. Ugarte said she had those items. Barrett stated that she did not see plumbing and electrical scope of work in the documentation, just that electrical panels need replacement. Van Stavern asked Ugarte if she had acquired a licensed electrician and plumber. Ugarte said she had not. Barrett noted that the Commission had already voted to demolish the building. Van Stavern explained that licensed contractors are required. Ugarte stated she understood. Van Stavern asked Ugarte if she had looked into the General Land Office Program. Ugarte said she had not. Commissioner Phillips said she would recommend applying to enroll in the program. Van Stavern and Commissioners discussed the program with Ugarte. Officer Michael Phillips noted that Commissioner Diane Winston stated that the deadline to apply for the GLO program is February 14. Commissioner Phillips rescinded her motion to demolish. Commissioner Phillips made a motion to recommend the property owner apply to the Texas General Land Office for the Harvey Assistance Program and to bring documentation to Van Stavern and to bring back in 30 days unless items brought forward. Commissioner Winston seconded the motion. **MOTION PASSED UNANIMOUSLY**

2. Address: 819 Oak, La Marque, Texas 77568

The property owner was not present. Supervisor Van Stavern said the property owner has provided an update, stating that the owner has also provided a structural engineer's report and scope of work for the property



and is awaiting an asbestos survey inspection to be provided to move forward with issuing a substandard permit. Van Stavern stated that the owner had hired roofers who had started work without a permit, and that double fees will be charged. Van Stavern also noted that evictions have been obtained on both the properties at 819 Oak and 1803 Oak. **NO ACTION WAS TAKEN**

3. Address: 1803 Oak, La Marque, Texas 77568
Discussion was held jointly with 819 Oak. **NO ACTION WAS TAKEN**
4. Address: 2909 Fannin, La Marque, Texas 77568
Isaiah Loubet of 2909 Fannin was present. Mr. Loubet stated that the first contractor put on siding incorrectly and it had to be removed. In the meantime, he has put in an application with the Texas General Land Office for enrollment in the Hurricane Harvey Program to have the house demolished and replaced. Supervisor Van Stavern asked for documentation. Mr. Loubet provided the application. Van Stavern recommended providing 30 days for the General Land Office to process. Commissioner Phillips made a motion to provide the property owner 30 days to provide GLO paperwork proving that the property is under consideration for the program. Commissioner Kaleb Smith seconded the motion. **MOTION PASSED UNANIMOUSLY**
5. Address: 719 Roosevelt, La Marque, Texas 77568
Andres Fung Zhang spoke regarding 719 Roosevelt, and stated that the substandard permit to work on the house had expired and work had stopped. Chairperson Barrett asked if the roof had been replaced. Fung Zhang said no. Barrett asked if the windows had been replaced. Fung Zhang answered yes. Barrett asked if the weeds had been removed. Fung Zhang said he believed so. Barrett asked if the foundation had been raised per code. Fung Zhang said yes. Barrett asked if the siding had been completed. Fung Zhang said yes. Barrett asked if the interior had been worked on, including electrical, framing and plumbing. Fung Zhang said no. Barrett asked why work had been slow. The property owners responded that contractors had abandoned work on the project. Jenny Liang, property owner, also spoke regarding the matter. Barrett stated fees would be doubled to renew the permit. Supervisor Van Stavern explained that the city conducted inspections regarding electrical and plumbing. Commissioner Kaleb Smith asked about the timeframe for completion. Liang stated work had to stop due to the permit expiring. Commissioner Phillips stated she would make a motion to provide 45 days to complete work. Liang asked for two months to complete work. Phillips made a motion to provide 60 days to complete work on the building. Commissioner Smith seconded the motion.



Van Stavern informed the property owners they needed to come to the Code Compliance Office to obtain the permit. **MOTION PASSED UNANIMOUSLY**

6. Discussion/possible action regarding election of Commission Officers
Commissioner Phillips made a motion to re-elect Deanie Barrett as Chair and re-elect Billy Jefferson as Vice Chair. Commissioner Smith seconded the motion. **MOTION PASSED UNANIMOUSLY**

(7) NEW BUSINESS

1. Address: 707 Grafton, La Marque, Texas 77568
No property owner asked to address the Commission regarding 707 Grafton. Supervisor Van Stavern asked if the property was vacant. Officer Phillips stated that there are no utilities, but according to neighbors there is still an occupant at the house. Officer Phillips also said that the house has been in dilapidated condition for several years. Van Stavern said she had cases on the house in the past. Chairperson Barrett asked how long the water had been shut off. Officer Phillips answered that the water had been disconnected for more than six months. Commissioner Phillips made a motion to order the demolition of 707 Grafton. Commissioner Jefferson seconded the motion. **MOTION PASSED UNANIMOUSLY**

(8) CHAIRMAN'S REPORT

Chairperson Barrett wished all those in attendance a happy Valentine's Day. No other report was provided.

(9) EXECUTIVE SESSION

No executive session was held.

(10) REQUESTS AND ANNOUNCEMENTS

No requests or announcements were made by the Commission.

(11) ADJOURNMENT

It was the consensus of the Commission to adjourn the meeting at 6:50 p.m.

Chairperson Deanie Barrett, Presiding
Building Standards Commission