



**EMPLOYMENT OPPORTUNITY  
WITH THE  
CITY OF LA MARQUE**

**POSITION AVAILABLE: Development Services Inspector**

<b>GENERAL DESCRIPTION:</b>	Under limited supervision, performs inspections for residential and commercial projects through all phases of construction. Reviews construction plans for compliance with City, State, and Federal codes, rules, and regulations. Fosters and develops a culture of positive customer service in working relationships with key staff, departmental employees, other governmental organizations, and with external services, such as consultants, legal counsel, and citizens. Must be able to perform work with a broad framework of the general public, exercising judgment in defining work objectives and determining methods and systems to meet objectives. Applicants must be meticulous, very organized and focused on the details.
<b>MINIMUM TRAINING/EXPERIENCE:</b>	<ul style="list-style-type: none"><li>• Requires a vocational/technical diploma with training in electrical, plumbing and mechanical systems and inspections, supplemented by a minimum of five years of progressively responsible building construction and/or inspections experience, or an equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities.</li><li>• Two years' experience in inspections, plan review or a related field.</li><li>• Must possess a valid state driver license.</li><li>• Must be licensed as a Plumbing Inspector and hold an ICC Residential Combination Inspector certification</li></ul>
<b>SALARY:</b>	\$21.63 per hour/Depending on Qualifications
<b>DEADLINE:</b>	Open until filled.

An application must be completed and may be obtained on the City's website at [www.cityoflamarque.org](http://www.cityoflamarque.org) The City of La Marque is an Equal Opportunity Employer (EOE). Go to the "Employment" tab to print an Employment Application. Employment Applications may be hand delivered or mailed to the City of La Marque City Hall at the address listed below.

**City of La Marque  
1111 Bayou Road  
La Marque, Texas 77568**

**See job description attached.**

Title: Inspector

Grade Level: \_\_\_\_\_

Department: Development Services

FLSA Status: Non-exempt

Reports to: Plans Examiner/Inspector

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Job Summary:

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Essential Job Duties:

Performs field inspections relating to ongoing building construction, residential construction, plumbing, HVAC, and electrical inspections, as required.

Collaborates with state agencies to ensure City compliance with all applicable environmental and health rules and regulations; enforces Texas Accessibility Standards.

Assists the Plans Examiner/Inspector in the review of building plans/construction documents for code and ordinance compliance; works with City Engineering staff, developers, architects, consultants, contractors, etc. to evaluate and implement construction projects for permit issuance.

Interprets applicable codes and regulations to developers, contractors, property owners, and the general public, as needed; receives and responds to requests for assistance.

Attends departmental staff meetings, as required.

Performs computer data entry to record and retrieve department information and to prepare correspondence, reports, and other documents.

All other duties, as assigned.

Minimum Training and Experience:

Requirements:

- Requires a vocational/technical diploma with training in electrical, plumbing and mechanical systems and inspections, supplemented by a minimum of five years of progressively responsible building construction and/or inspections experience, or an equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities.
- Two years' experience in inspections, plan review or a related field.
- Must possess a valid state driver license.

- Must be licensed as a Plumbing Inspector and hold an ICC Residential Combination Inspector certification

Preferred:

- ICC Residential Combination Inspector
- ICC Commercial Combination Inspector
- Registered Code Enforcement Officer
- Bilingual.

Knowledge, Skills, and Abilities:

Extensive knowledge of City policies, procedures and ordinances, and various codes and laws affecting building construction, maintenance, and inspection operations.

Considerable knowledge of civil engineering design and construction theories and practices, as well as building materials.

Thorough knowledge of all applicable building and construction codes including ICC, IBC, NEC, NFPA, AND ANSI standards.

Knowledge of basic engineering and architectural design principles and practices.

Thorough knowledge of general building maintenance and repair methods, including electrical, plumbing, and mechanical systems.

Thorough knowledge of general City operations.

Working knowledge of modern office practices and technology, the use of computers and peripheral equipment.

Skill in making mathematical calculations involving practical applications of algebra and geometry with accuracy and speed.

Skill in oral and written communications.

Skill in handling multiple tasks and priorities.

Ability to interpret, recommend and propose revisions to city ordinances.

Ability to consistently, effectively, and tactfully communicate with people at many levels.

Ability to communicate complex, technical issues in non-technical terms to the general public.

Ability to conduct thorough building inspections, detect deficiencies, and make reasonable recommendations for correction, as necessary.

Ability to make sound, independent decisions and use judgment and discretion in applying City policies, rules and regulations.

Ability to plan work and carry through to completion with minimal supervision.

Ability to operate office equipment including a computer (and related software), copier, telephone, calculator, etc.

Ability to understand and follow complex oral and written instructions.

Ability to communicate effectively with supervisors, City personnel, City officials, contractors, and the general public.

Ability to read, analyze, understand and apply complex legal and/or technical reports, ordinances, policies, codes, etc.

Ability to learn and utilize new skills and information to improve job performance and efficiency.

Ability to attend and remain at work regularly and adhere to policies and procedures regarding absenteeism and tardiness.

Physical /requirements:

Requires the ability to perform on-site field inspections requiring a moderate amount of physical exertion to stoop, crouch, climb and lift; ability to work around electrical currents and building materials in a safe manner; sufficient hand-eye coordination to perform semi-skilled repetitive movements, such as drafting, use of hand tools, data entry, calculators and basic office equipment.

Environmental Requirements:

Tasks require occasional exposure to adverse environmental conditions, temperature and weather extremes, traffic and construction hazards, electrical currents, noise extremes, etc.

Sensory Requirements:

Tasks require color, sound, odor, depth and visual perception and discrimination, as well as oral communications ability.

**Emergency Operation Classification: TIER 2** [Employees not at work are responsible for maintaining contact with their supervisor regarding assignments, to stay abreast of the situation by monitoring radio and television for instructions, and by calling the Emergency Operations Center daily.](#)